



***Publication
Reference***

EA-0/07: 2023

EA Procedure for application for EA membership or a cooperation agreement and application form

PURPOSE

The document describes the procedure for a national accreditation body (NAB) to submit an application for EA membership or for a cooperation agreement.

Authorship

The publication has been written by the EA Secretariat.

Official language

The text may be translated into other languages as required. The English language version remains the definitive version.

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Further information

For further information about this publication, contact the EA Secretariat. Please check our website for up-to-date information <http://www.european-accreditation.org>

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1 SCOPE

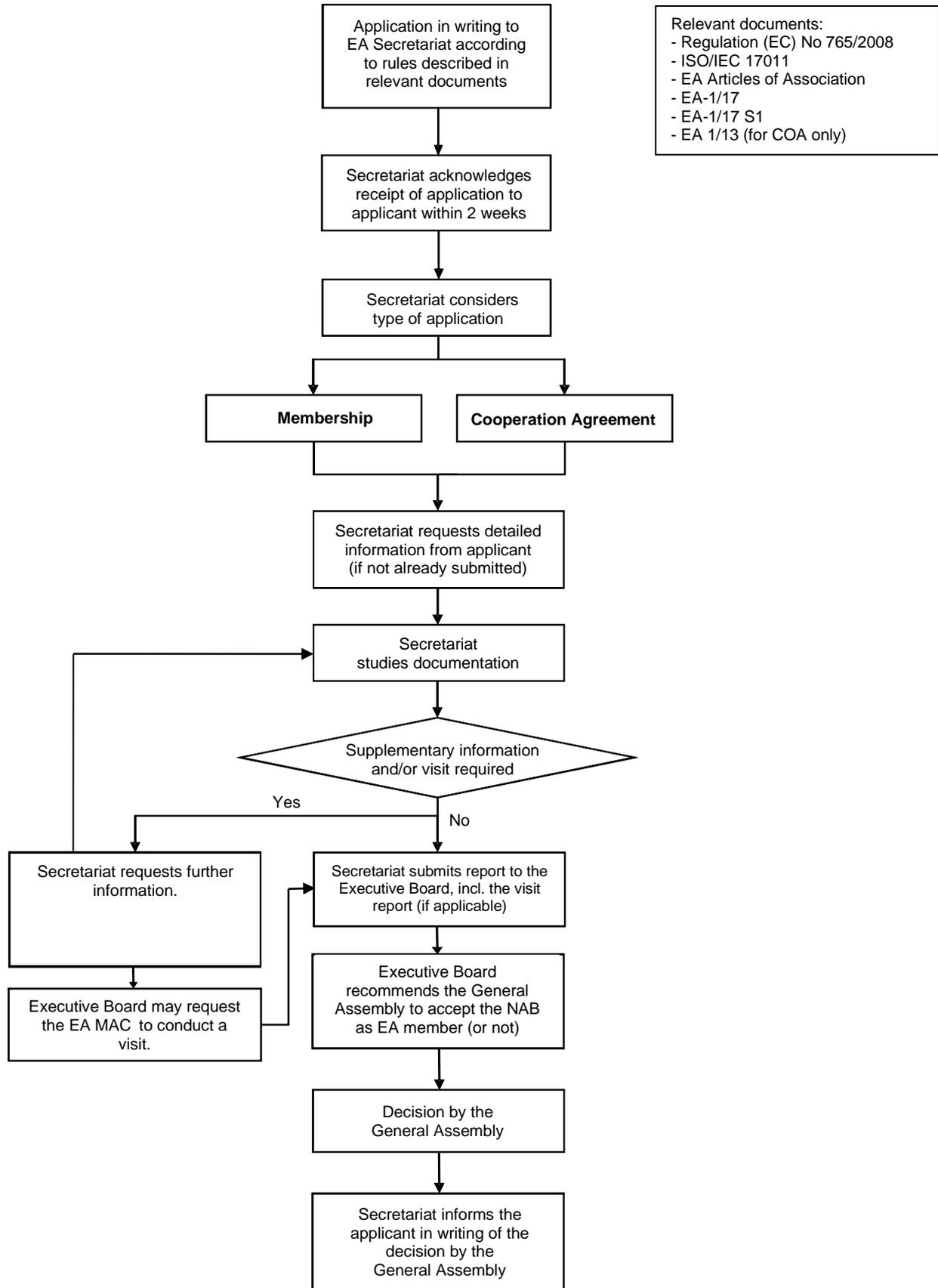
This document describes the EA procedure for dealing with applications for EA membership. It provides information to applicants and describes the process for handling of applications.

The same procedure is applied for applications for a cooperation agreement (COA) according to EA-1/13 *EA's relationship with accreditation bodies of countries not being members of the EU or EFTA*.

2 ELIGIBILITY FOR MEMBERSHIP OR A COOPERATION AGREEMENT

National Accreditation Bodies (NABs) that comply with the requirements set out in the EA Articles of Association (AoA), Article 5 and the EA Criteria for Membership set out in EA-1/17 Rules of Procedure Supplement 1, are eligible to apply for Membership as appropriate or for a COA according to EA-1/13.

3 PROCEDURE FOR DEALING WITH REQUESTS FOR MEMBERSHIP OF EA OR COOPERATION AGREEMENT WITH EA



APPENDIX 1 - APPLICATION FORM

**Full name of applicant
National Accreditation Body
(NAB) and acronym :**

Mailing address:

Phone number:

Fax number:

E-mail address:

Web-site address:

Authorised representative:

Position within organisation:

- Application for:**
- A Membership** see AoA Article 5 (A)
 - B Membership** see AoA Article 5 (B)
 - C Membership** see AoA Article 5 (C)
 - D Membership** see AoA Article 5 (D)
 - Cooperation Agreement according to EA-1/13**

Does your NAB comply with the following criteria? (Yes/No)

- 1. Appointed by the Member State* as the single national accreditation body: Y / N
- 2. Operate accreditation as a public authority activity with formal recognition by the Member State*: Y / N
- 3. Have clearly distinguished tasks and responsibilities from other national authorities: Y / N
- 4. Operate on a not-for-profit basis: Y / N
- 5. Do not own shares, or otherwise have a financial or managerial interest, in a conformity assessment body: Y / N
- 6. Do not compete with other national accreditation bodies in accordance with the applicable legal, EA, IAF and ILAC rules: Y / N

7. Operate only across national borders, within the territory of another Member State*, when the circumstances set out in the applicable legal, EA, IAF and ILAC documents are met: Y / N

8. When operating cross-border, under the exceptions foreseen, informs the national accreditation body of that Member State* and offers it the opportunity to participate as an observer: Y / N

**Note: For non-A Members, you may read 'country or economy' instead of 'Member State' in the criteria/requirement.*

Which of the following activities do you carry out and which criteria do you use?

Accreditation of calibration laboratories

Criteria:

ISO/IEC 17025

Other (specify below)

.....

Accreditation of certification bodies for products, processes and services

Criteria:

ISO/IEC 17065

Other (specify below)

.....

Accreditation of certification bodies for persons

Criteria:

ISO/IEC 17024

Other (specify below)

.....

Accreditation of inspection bodies

Criteria:

ISO/IEC 17020

Other (specify below)

.....

Accreditation of testing/medical laboratories

Criteria:

ISO/IEC 17025

ISO 15189

Other (specify below)

.....

Accreditation of certification bodies for management systems

Criteria:

ISO/IEC 17021-1

Other (specify below)

.....

Accreditation of validation & verification bodies

Criteria:

ISO/IEC 17029

EMAS

Other (specify below)

.....

Accreditation of PT-Providers

Criteria:

ISO/IEC 17043

Other (specify below)

.....

Accreditation of RM-Producers

Criteria:

ISO 17034

Other (specify below)

.....
.....
.....

Other accreditation activities

Criteria:

.....
.....
.....

Accreditation of biobanks:

Criteria:

ISO 20387

Other (specify below)

.....
.....
.....

The following documents need to be submitted (in an electronic format) in English, together with the completed application form to Secretariat@european-accreditation.org:

- ◆ Quality manual
- ◆ Evidence to support your responses to Points 1 and 2 of Clause 2.1 of EA-1/17 S1
- ◆ Statistical Information Table
- ◆ Other relevant documentation

EA reserves the right to request additional information/documentation.

I hereby declare that I have the authority to sign this application form on behalf of the applicant NAB and that the information provided in support of this application is correct to the best of my knowledge.

Date: ___ / ___ / ___

Signature _____
Name