Terms of reference for the EA networks dealing with EC directives
Approved by the General Assembly on 28 May 2009 in Luxembourg

- Identify the directive specific documents to be used by assessors and to describe where to find these documents
- Identify if there are paragraphs in EA-2/17 which are in contradiction with the specific directives under the responsibility of the network(1)
- Discuss, draft and keep updated a document that describes what technical issues should be assessed when assessing NB for the specific directives under the responsibility of the network (max 2 to 3 pages)
- Define key issues to be harmonized for the technical assessment of NBs
- To disseminate to all EA Members the information collected and provided and to teach how to use it
- Identify and collect questions arising from the assessments performed by the EA accreditation body members and report to the HHC
- The networks shall transfer questions which pertain to the application of CAB standards to the relevant committees (2) of EA, through the HHC.
- Create examples of scopes for the specific directives under the responsibility of the network, using the template created under EA SP1.
- Communicate on an ongoing basis through a “chat” forum or similar facility to be created by the CPC and the EA secretariat.
- Have online discussions on specific problems (chat forum) brought by EA
- Respond via the EA intranet to questions from members (community of practices)
(1) Example with the obligation put on a NB on communications with the regulators/market. As said in 2/17 if there is a contradiction it is the directive that takes precedence.
(2) Pay attention that not all AB members use the same standards for a given directive.

The working procedure for the networks
The networks report directly to the HHC.
The networks shall communicate mainly through electronic means.
They may decide to have meetings if and when necessary.
They may recommend setting up workshops and arranging training activities, subject to decision by HHC.